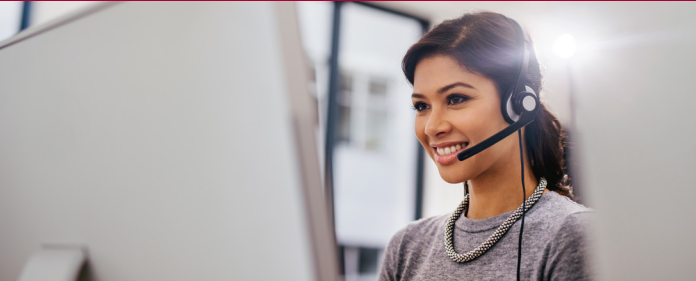


Onsite Managed Service Solutions help you to optimize the flow of communication, reduce costs, and streamline business processes for greater productivity and profitability.



OMG provides the following services as a part of its standard Onsite Management service package and performs these services in every major vertical market:

- **Digital Mailroom Management**
- **Print/Copy Center Management**
- **Document Scanning/Imaging**
- **Logistics/Courier**
- **Shipping/Dock Receiving**
- **Supply Ordering & Distribution**
- **Switchboard/Reception**
- **Records Management**
- **Professional Office Services**

OMG has the right solution for your challenge:

CHALLENGES	OMG SOLUTIONS
Unknown postage volume & cost	Total Accountability tracking for cost savings
Unknown or uncontrolled print volume & costs	Predictable and electronically logged reporting
Staff does not track or drive savings	Trained staff in identifying savings and tracks it daily
Technology is outdated	Most current technology being used for higher efficiency & cost savings
Multiple suppliers for support areas	One Provider - One Solution
Incumbent staff are not industry certified	Industry Certified & Trained Staff

"For over 25 years Onsite Management Group has been dedicated to providing proven management tools that offer efficiency, enhanced productivity, and industry expertise that allows your firm to focus on its core business."



"OMG has been instrumental in helping our company save money on the processes they manage for us. When you bring OMG on board, you can be assured you will have a partner vendor proactively looking out for your best interests in both process and cost efficiencies. Believe me when I say, OMG has procedural discipline and customer service down to a science."

*- Senior Project Manager, Large Insurance Organization
recognized as a leading expert in the specialty insurance industry*

OMG

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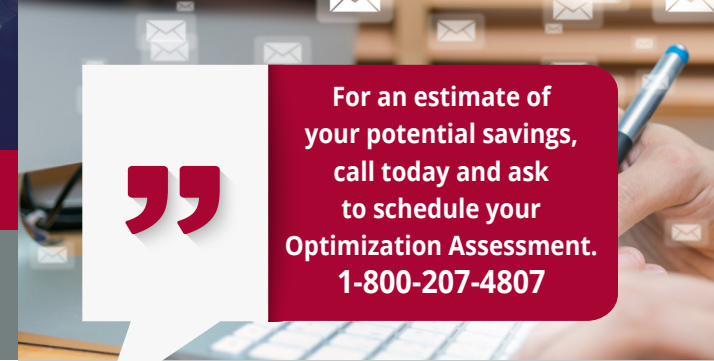
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ONSITE MANAGEMENT GROUP



**ONSITE MANAGEMENT
GROUP SOLUTIONS
HELP YOU TO...**

- **Reduce Costs**
- **Simplify your Support Areas**
- **Improve Productivity**
- **Optimize Workplace Performance**
- **Focus on YOUR Core Business**



CHALLENGES

SOLUTIONS

SUCCESS

Onsite Management Group (OMG, LLC) excels at managing and optimizing service centers. We can simplify your support areas while improving performance and saving you money.

”

For an estimate of your potential savings, call today and ask to schedule your Optimization Assessment. 1-800-207-4807

Accountability through Technology

OMG utilizes tracking system technology that provides chain of custody for tracking accountable mail, supplies, inventory, workflow and more.

We Prove our Performance

At OMG, we don't just talk about achieving high-performing service centers. For no additional fee, we prove it with customized Business Intelligence Reporting that lets you track and measure, plan, budget and forecast.

We offer solutions that provide both short and long-term benefits enabling you to make fact-based decisions to fine-tune your service center to achieve and maintain the greatest efficiencies.

Other Benefits:

- Reduction of Operating Costs
- Seamless Implementation and Transition
- Guarantee of Service Quality
- Operational Flexibility

Optimization Assessments

Top reasons why leaders initiate an assessment in their non-core ancillary areas:

- Areas have not been evaluated within the last few years for improved efficiency and industry best practices for cost savings
- A need for understanding the driving cost factors, technology and processes associated with non-core areas
- Escalating cost of postage, as well as ever increasing postal regulations
- Digitization and Bio/Environmental issues related to mail and courier services
- Labor cost associated with non-revenue generating departments

OMG Optimization Assessment

How does it work?

Identify – YOU choose the area(s) you would like reviewed

Evaluate – OMG will assess and review for efficiencies and optimization. We gain a true understanding of your internal data that is necessary to create proper benchmarks and identify opportunities for savings

Report – OMG provides you with a detailed report, offering our recommendations from our top experts in the industry

Implement – YOUR choice to have OMG's experienced and industry certified team implement value-added efficiencies that guarantees your Return on Investment and cost savings

OMG Delivers Visible Bottom-Line Results.

Generating revenue is primary in business, but managing your non-core areas is important as well.

From your mail and print center to courier management, Onsite Management Group specializes in eliminating the worries and responsibilities of your service center areas. Our expertise and technology are guaranteed to save you time and money – driving efficiency, boosting productivity and securing bottom-line savings.

- We prove our performance with Dashboard Reporting
- We create a customized Annual Business Plan just for you.
- We Implement Model Site Standards
- We create and document Service Level Agreements
- We are Certified, Culturally Adaptable and Cross-trained

