



For an estimate of your potential savings, call today and ask to schedule your Optimization Assessment. 1-800-207-4807

# Onsite Managed Services Solutions Can Help You...

Reduce Costs | Simplify Support Areas | Improve Productivity | Optimize Workplace Performances

## Why OMG, LLC?

Because our core business is Onsite Managed Services, OMG excels at managing and optimizing service centers. We LIVE and BREATHE these core services every day. With our experience, OMG is able to uncover cost savings, and capture lost revenue, with 100% of the savings going directly to our Client's bottom line.

- OMG's primary goal is to bring our industry expertise to you so, *you can focus on your core business activities.*
- Our Team Members are *industry trained, certified and educated* so they can continually analyze processes *to find cost savings* and value-add for YOU!
- *Right-sized Solutions* – OMG strives to find the best value for our clients by remaining impartial to all vendors, equipment, hardware, and software. Our solutions are thoughtfully right-sized for your unique needs.
- OMG *will provide valuable tools* such as volume reporting, financial analysis information, forecasting trended data, budget efficiencies, technological advantages and a partner to help you be successful.
- *You benefit by* reducing your costs absorbed by turnover, Worker's Compensation claims, vacations, high paid staff members, benefits, etc. OMG takes care of this for you.
- Our operations are completely customizable and scalable to meet each client's unique needs, to include multi-site, multi-city and multi-state operations.
- *Continuous Process Improvement* – Service level expectations will increase as a result of improved production, customer service, and accountability; all areas of operation are continuously reviewed and evaluated against Best Practices, Industry Standards, and Standard Operating Procedures to ensure an optimal level of productivity is attained.
- We understand and support your business vision and future goals by *becoming your Strategic Partner.*



### OMG Delivers Visible Bottom-Line Results.

Generating revenue is primary in business, but managing your non-core areas is important as well.

From your mail and print center to courier management, Onsite Management Group specializes in eliminating the worries and responsibilities of your service center areas. Our expertise and technology are guaranteed to save you time and money – driving efficiency, boosting productivity and securing bottom-line savings.

- We prove our performance with Dashboard Reporting
- We create a customized Annual Business Plan just for you.
- We Implement Model Site Standards
- We create and document Service Level Agreements
- We are Certified, Culturally Adaptable and Cross-trained

OMG provides the following services as a part of its standard Onsite Management service package and performs these services in every major vertical market:

- **Digital Mailroom Management**
- **Print/Copy Center Management**
- **Document Scanning/Imaging**
- **Logistics/Courier**
- **Shipping/Dock Receiving**
- **Supply Ordering & Distribution**
- **Switchboard/Reception**
- **Records Management**
- **Professional Office Services**

### OMG has the right solution for your challenge:

CHALLENGES	OMG SOLUTIONS
Unknown postage volume & cost	Total Accountability tracking for cost savings
Unknown or uncontrolled print volume & costs	Predictable and electronically logged reporting
Staff does not track or drive savings	Trained staff in identifying savings and tracks it daily
Technology is outdated	Most current technology being used for higher efficiency & cost savings
Multiple suppliers for support areas	One Provider - One Solution
Incumbent staff are not industry certified	Industry Certified & Trained Staff



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