



## Mail/Print Room Case Study and Savings

Onsite Management Group (OMG, LLC) and our Cincinnati-based Client have been valued partners for over 15 years. OMG, LLC specializes in process optimization and staffing efficiency by providing industry-trained and certified staff who identify savings in many support functions, including mail processing and print center operations.

In the mail room, OMG, LLC staff are able to effectively perform tasks such as daily sorting of incoming and outgoing mail, envelope stuffing, postage metering and on-time delivery of mail items. OMG also manages the delivery of parcel service packages and use a state of the art tracking system for certified and other accountable items. Within these daily functions there are many cost saving opportunities which the OMG team is trained to identify.

Spotting these opportunities and taking action on them, our Client was able to save \$86,000 in 2015 on mailing costs.

Caring for the sick and underserved is our Client's mission, and the strategic partnership with Onsite Management Group has allowed them to achieve this with a high standard for quality and efficiency. Departments within our Client's sites are able to receive timely production requests from the print center, enabling them to serve their patients efficiently.

Some of the products the print center is able to produce include: medical forms, multi-part (carbonless) forms, business cards, letterhead, various labels, laminated materials, and newsletters. To order these products, OMG, LLC has implemented a website from which clients can order printed products, and users can also customize items while placing their orders. The website gives the end-user other benefits as well, which include job status updates and a more efficient turnaround on jobs, since manual order entry and setup are eliminated on the production side.

"In our business environment, internal customers expect high quality work, on-time deliveries and in a cost effective manner. The OMG team has consistently provided outstanding work, and often on short notice making them a key partner with whom we do business," says the Regional Director of Materials Management at our Client site in Toledo, OH. "They also provide 24/7 detailed reporting which allows me and my team to know where we stand on print and mail savings at all times."

By leveraging OMG, LLC's twenty-four years of experience serving the healthcare industry, our Client's employees are able to focus on what they do best; providing their patients with the highest quality care.

To learn more about how OMG can implement and identify cost savings and process opportunities within your organization, call us today at 513-429-9526 or e-mail [info@omgservices.com](mailto:info@omgservices.com). We can help you find solutions in mailing and print that will bring more dollars to your operating bottom line.